

COVID-19 - Outbreak Management Plan

Kingsholm C of E Primary School and Nursery

Plan Administration

Version number	3
Date of Issue	January 2022
Electronic copies of this plan are available from	Paula Fowke
Date of next review	April 2022
Person responsible for review	Matt Ferris

Introduction

This plan is based on the [DfE's Contingency Framework](#) which lays out how to manage local outbreaks of COVID-19. The guidance states schools should have "outbreak management plans", outlining "how they would operate" if any of the measures described in the guidance were recommended for their setting or area.

The contingency framework (latest edition) states that councils, directors of public health and Public Health England health protection teams can recommend certain measures for individual schools or clusters of settings.

This may happen to help manage outbreaks in schools, or if there is an "extremely high prevalence" of Covid-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures "responding to a variant of concern".

If there is a need to address more widespread issues across an area, "ministers will take decisions on an area-by-area basis".

Implementation of some, or all, of the measures in this plan will be considered in response to recommendations provided by their local Public Health team, Public Health England (PHE) health protection team, the DfE or the government.

It may be necessary to implement all or some of the measures below in the following circumstances:

- To help manage a COVID-19 outbreak within the school – ‘If you have several confirmed cases within 14 days, you may have an outbreak.’ (Schools COVID-19 operational guidance, updated 19 July 2021)
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission.
- As part of a package of measures responding to a ‘Variant of Concern’ (Voc).

Prior to implementing these measures, we will seek advice from the DfE helpline on 0800 046 8687 and selecting option 1.

Testing

If recommended, the use of home testing by staff will be increased. Parents will be encouraged to do regular lateral flow tests on their children although this is entirely voluntary.

Face Coverings

If recommended, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas

and/or

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

Shielding

School will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](https://digital.nhs.uk/coronavirus/shielded-patient-list).

<https://digital.nhs.uk/coronavirus/shielded-patient-list>

Schools will carry out a risk assessment and speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning if recommended.

Non-essential visitors

All non-essential visits to the school will be stopped if necessary. This will include parent workshops, open days and other events and visits to the school.

Collective worship and other large group activities

If required collective worship and other activities that require children from across the school gathering in large groups will be stopped temporarily and replaced by a virtual options.

Other measures

If recommended, schools will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

Attendance restrictions

Attendance restrictions will only be recommended as a last resort.

As with other periods of restricted attendance, schools should provide “high quality remote education” for all pupils or those not attending. If attendance restrictions are required across an area, the government will publish “detailed operational guidance” for schools.

Restrictions on attendance may be advised by local teams for individual settings or clusters (no more than 3 or 4) of “closely linked settings”.

If recommended, we will implement the measures in this section.

Eligibility to remain in school

In the first instance, schools will stay open for:

- Vulnerable pupils
- Children of critical workers

If further restrictions are recommended, schools will stay open for:

- Vulnerable pupils
- Children of critical workers

Education and support for pupils at home

All other pupils will be required to stay at home and will receive high quality remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our remote learning policy.

We will re-establish our local food offer or food vouchers for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. The local food offer will again be extended to other families who may not meet the criteria for free school meals. This will include collections from Roots Café and St Catharine's Church – full details will be made available as the provision is needed.

Wraparound care

Schools will limit access to before and after-school activities and wraparound care during term time to those that need it most.

Schools will communicate who will be eligible to attend once the restrictions are confirmed.

Safeguarding

Schools will review their child protection policy to make sure it reflects the local restrictions and remains effective.

Schools will aim to have a trained DSL or deputy DSL on site wherever possible.

- If the DSL (or deputy) can't be on site, they can be contacted by calling Cathy Pascoe (07395937666) or Tracey Gordon (07464730626).
- If the DSL (or deputy) is unavailable, we will share a DSL with Kingsway Primary School Their DSL, Lee Pajak, can be contacted by calling 01452 881800 or at head@kingsway.gloucs.sch.uk.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for coordinating safeguarding on site.

What we will do when a large number of students need to go home and isolate

Parents will be contacted immediately if a large number of children need to be sent home. This will be by text initially and followed up by phone calls as needed. Parents will collect children from their usual collection and drop off points, staff will register children as they leave.

The remote learning offer, as per the remote learning policy, will begin the following day. Individual class teachers will assume responsibility for contacting each family at the earliest possible opportunity to establish whether they need computer equipment. They should then liaise with the Child and Family Support Manager (Cathy Pascoe) to organise distribution of any equipment needed.