



Gloucestershire Education Authority

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11.6.25

Dear Parents/Carers,

EYFS Sports Day – 19th June 2025

KS1 and KS2 Sports Day – 20th June 2025

Family Celebration Event and School Picnic – 20th June 2025

We really value opportunities for our school community to come together and are continuing this with our EYFS sports day taking place on Thursday 19th June and combining our sports day for KS1 and KS2 children with the family school picnic on Friday 20th June.

EYFS (Nursery and Reception) Sports Day – Thursday 19th June 2025

The EYFS sports day will start at **9:15am and finish at 10:00am**. We will open pedestrian gates onto both the KS1 & KS2 playgrounds as normal in the morning and will close them at 8:50am. If you wish to wait for Sports Day to start at 9:15am, please could you make your way to the school field and your child/ren will come out at 9:15am. The KS1 gate will open at 9:05am for any parents/carers who were unable to stay after the morning drop off, and they will be locked at 9:15am. Any parents/carers arriving after this time must enter through the school office. Senior staff will be wearing yellow high visibility jackets, in case you have any questions during the event. Gates will open again at 10:30am after Sports Day finishes for parents to leave.

KS1 (Year 1 and Year 2) Sports Day – Friday 20th June 2025

The KS1 sports day will start at **9:15am and finish at 10:30am**. We will open pedestrian gates onto both the KS1 & KS2 playgrounds as normal in the morning and will close them at 8:50am. If you wish to wait for Sports Day to start at 9:15am, please could you make your way to the field and wait for your child/ren to come outside at 9:15am. The KS1 gate will open at 9:05am for parents/carers who are unable to stay after the morning drop off, and they will be locked at 9:15am. Any parents/carers arriving after this time must enter through the school office. Senior staff will be wearing yellow high visibility jackets, in case you have any questions during the event. Gates will open again at 10:30am after Sports Day finishes for parents to leave.

KS2 (Year 3, Year 4, Year 5 and Year 6) Sports Day

The KS2 sports day will start at **11:30am and finish at 12:30pm**. We will open pedestrian gates onto both the KS1 & KS2 playgrounds, to ease the congestion, at 11:20am, and lock them down at 11:30am. Any parents/carers arriving after this time must enter through the school office. Senior staff will be wearing yellow high visibility jackets, in case you have any questions during the event. After the KS2 sports day, the KS1 & KS2 playground gates will be open for parents to leave from 12:30pm – 12:40pm (once all of

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the KS2 children are back in class). If parents/carers are staying for the Family Picnic you are very welcome to wait on the school field. After Sports Day all children will return to their classes for registration. Teachers will bring the children back outside to their normal class collection point for parents to take them to the family school picnic, which will start at 1:00pm.

ARRANGEMENTS FOR SPORTS DAY:

SPORTS DAY KIT: Children can come to school dressed in their PE kit but wearing a t-Shirt that represents the colour of their house (Northgate = red, Eastgate = green, Southgate = yellow, Westgate = blue).

MOVEMENT IN CLASSES: Children will need to remain with the class teacher during the sports day events to ensure that teachers are able to supervise the children effectively. When the children are completing their activities, please ensure you are positioned a safe distance away from the event and children.

TOILETS: Available adult toilets will be located in the library. Please come to the school office and ring the bell for entry to them. For the children, EYFS and KS1 will use the toilets by 1D. For children in Y3-Y6, they will be able to access the toilets between 2T & 2P.

FIRST AID INCIDENTS: There will be a First Aid Station set up in the library, for any serious incidents. School First Aiders will be on the field and able to support for any minor issues. They will be wearing pink jackets.

Family Celebration Event and School Picnic- Friday 20th June 2025

The family picnic will start at **1:00pm and finish at 2.30pm**. We will open pedestrian gates onto both the KS1 & KS2 playgrounds, to ease the congestion, at 12:50pm, and lock them down at 1:10pm. Any parents/carers arriving after this time must report to the school office. Senior staff will be wearing yellow jackets, in case you have any questions during the event.

RESPONSIBILITY: At the picnic **your children are YOUR responsibility throughout this lovely event**. If you are unable to come, children will continue to be the responsibility of their class staff. If you have agreed to look after other people's children, they too, then, will be **your** responsibility, for the duration. However, we must have received either verbal (through the school office in advance of the picnic) or written permission from the child's parent for you to supervise them. Please remember this is a family picnic, for families to have their lunch together.

This year we are delighted that the PTFA and School staff will be running a few activity stalls in the MUGA for children and families to have a go on when they have finished eating. These include: Plinko, Can you find the key to the key box? Spin the wheel, Basket Toss, Hook a Duck and a Lucky Dip. All these activities will cost 1 token (50p) to have a go.

They will also be selling ice creams (Which will cost between 1 and 3 tokens, depending on what type they are), candy floss (2 tokens), popcorn (1 token), cakes (1 token), fruit shoots (1 token)

Tokens can be pre paid for on parentpay, are available now in the following amounts. **Parentpay option will close on Tuesday 17th at 4pm. Tokens will not be available on the day:**

£2.50 – 5 tokens

£5.00 – 10 tokens

£7.50 – 15 tokens

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ARRANGEMENTS FOR THE FAMILY SCHOOL PICNIC:

Children should be collected by their parents at **1pm** from the normal drop off / pick up location for their class.

TOILETS: Available adult toilets will be in the library, please come to the school office and ring the bell for entry. For the children, Reception & Y1 will use the toilets by 1D. For children in Y2-Y6, they will be able to access the toilets between 2T & 2P.

FIRST AID INCIDENTS: There will be a First Aid Station set up in the library, for any serious incidents. School First Aiders will be on the field and able to support for any minor issues. They will be wearing pink jackets.

END OF THE PICNIC: At the **2.20pm** bell, YR-Y6 children will need to line up on the KS2 playground to be registered again and then taken back to their classes. This is to ensure we have accounted for ALL children in school that day. *Parents/carers must stay on the field while children line up.* Parents/carers will then be able to collect their children from the normal pick-up point at 2:30pm.

Nursery children will return to the Nursery for collection.

Any children whose parents have not given pre agreed consent to the school that their children will go home with another family will need to stay until the end of the normal school day. Any parents unable to attend the picnic will need to wait until the normal end of the school day to collect their child/ren. Any Y6 & Y5 children who have permission to walk home independently will also need to wait until the end of the normal school day. Cool Kids will be open for a pre-booked and pre-paid for session, until 4.30pm as usual.

Attached to this letter, there are the rules of sports day and the family picnic! These are to ensure everyone's enjoyment and safety. Anyone not following these will be asked to leave and return to collect their child at the end of the school day or as appropriate.

It looks as if it is going to be a really hot day, please make sure your children come to school wearing a sun hat, sun cream and have plenty of still drinks to keep them hydrated. These events will go ahead unless we have heavy rain.

Thank you for your ongoing support we are looking forward to seeing you. ☺

Hayley Hanson
Head Teacher

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Sports Days and Celebration Event (Family Picnic) – The Rules!

While we appreciate that the vast majority of visitors will be on their best behaviour, the rules of sports day and the family picnic are there to keep everyone happy and safe and to ensure that all adults on site model high expectations of behaviour for our children.

NO ANIMALS ON SITE: Any families seen with animals will be asked to take them home.

UNACCEPTABLE ITEMS ONSITE: Please do not bring any items on site that could cause harm to others, including glass bottles which may break. If cutlery knives are used, please ensure they remain safely stored unless an adult is using it appropriately.

NO FAST FOOD OR DELIVERIES!: As a healthy eating school, we want to model a balanced, healthy diet as much as we can. Please can there be no fast food on site. We are unable to accept deliveries to the school office.

ANTI SOCIAL BEHAVIOUR: We know how much you all value these events and enjoy spending time watching your children compete. However, if we see any anti-social behaviour, you will be asked to leave immediately. This includes swearing!

NO SMOKING/VAPING/DRUG TAKING/OR ALCOHOL ONSITE. Please note, there will be no exit via the gates during the Sports Days or Family Picnic.

NO PHOTOGRAPHY: Please do not take any photographs or videos. School staff will take these in line with our policies, and share with you as appropriate.

IN THE EVENT OF A FIRE (Continuous alarm): Staff will line the children up in their usual places on the KS2 playground. All parents/carers/visitors and pre-school children will need to remain on the field. The school tannoy will be used to provide instructions.

IN THE EVENT OF A LOCKDOWN (Intermittent alarm): All children and staff must return immediately to the school building unless staff issue alternative instructions via the tannoy system. Parents should be prepared to leave the school grounds unless otherwise advised - do not stop to pack up the sports or picnic equipment!

FUN AND POSITIVITY: Whilst we encourage children to be competitive during sport, it is still very important that we all reflect our school values and respect each other when competing.

PARKING: As you know, parking locally is limited and time restricted. Please walk from home where possible, and if driving to the roads by the school please be considerate of our local residents and access to their homes.

Unfortunately, we are unable to have any children of primary age who go to school elsewhere, children of primary age who no longer come to our school, or children who are 11 years of age or older, at this event. We will not be able to let them in.

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